



P.O. Box 322
Roann, IN 46974
765-833-2466
www.roanncoveredbridgefestival.com

Sponsored by Roann Covered Bridge Lions Club, Inc.

Arts & Crafts / Flea Market

The Roann Covered Bridge Festival will be held on September 9, 10, 11, 12, 2010.

Please carefully read the following:

The frontage fee for our 4-day event is \$40.00 for the first 10 feet and \$20 for each additional 5 feet of space; fees include electricity. Payment is due in the following increments; please make checks payable to Roann Festival Fund:

Half of frontage fee is due by June 7, 2010. This deposit reserves a space at the festival.

This is non-refundable.

The balance must be received by July 30, 2010. Space cannot be held without full payment by this date.

Setup will begin after 9:00 am on Thursday, September 9 with selling to begin at 5:00 pm.

You must be open and selling during all festival hours listed below. Some festival-goers have requested that booths open earlier than 5:00 on Friday. Our entertainment begins at 5:00, but please feel free to open to patrons earlier if you desire. Many senior citizens prefer to visit before dark and when the crowds are smaller.

Festival times are:	Thursday	5:00 pm—10:00 pm
	Friday	5:00 pm—11:00 pm
	Saturday	9:00 am—11:00 pm
	Sunday	Noon—4:00 pm

The Indiana State Fire Marshall **REQUIRES** that you use a LARGE BLACK TYPE SO OR SE ELECTRIC CABLE due to foot and vehicle traffic.

There will be no one-day “pull-ins or pull-outs”. No early tear-downs will be allowed and early tear-downs will not be invited to participate in the future. **Please see extended note on this at the bottom of page 2.**

No raffles may be held without prior approval of the Roann Covered Bridge Festival Chairperson. 50% of proceeds from raffles must be donated to the Roann Covered Bridge Festival.

Use of the words “Roann Covered Bridge Festival” and/or “You’ll Only Be a Stranger Once” on your products, whether homemade or manufactured, is strictly prohibited. Any such products will become the property of the Festival itself.

No knives with metal blades (with the exception of kitchen utensils), of any kind will be allowed. (If you are not sure ask.)

Firecrackers, fireworks, silly string and any other items the Festival Chairperson deems unfit will be absolutely prohibited and become the property of the Festival itself until after the Festival’s closing at 4:00 pm on Sunday.

No food or drinks may be sold at your booth.

This is an outdoor street festival – we do not allow stakes to be driven into the streets. Our festival is very proud of our “down-home, friendly” atmosphere. We take pride in our town and our festival and ask that your behavior be becoming to you and to us.

If you have any questions or need additional information, feel free to contact us. We’re anxious to see old friends and hope to make new ones again this year. “You’ll only be a stranger once!”

Contacts:

For Vendor / Concessions **Logistics** — Shawn or Joie Powell, shawn-jo@hotmail.com, 765.833.2466

For information / questions re: **payment** — Marsha Haffner, mahaffner@hotmail.com, 765.833.2097



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The Roann Covered Bridge Festival will be held on September 9, 10, 11, 12 2010.

Please return with deposit by June 7, 2010:

Business Name _____ Phone _____

Contact Person _____ Alternate Phone _____

Address _____ E-Mail Address _____

_____ Website _____

Description of craft or merchandise:

Amount of space requested: _____ feet (5' increments only; minimum 10')

Length of camper or trailer including tongue with all serving windows open _____

Approximate arrival time on Thursday, Sept. 9 _____

Electricity needed: _____ 110 AMPS _____ 220 AMPS

Any additional information you feel we should know to better accommodate you

*****Please take note and read this!!! This is going to go into effect for the 2010 festival*****

Due to unfortunate circumstances we are now going to require a 25.00 compliance fee in addition to your original fees. You may write a separate check for the 25.00 and we will hold it until Sunday of the festival. We will then at that point in time return your check to you if you follow our rules. Those specific rules are in regards to being setup and ready to open on time each day according to how the hours are posted, you do not close early on any day and that you do not close down and leave early on Sunday. We do however understand there may be situations that are beyond your control and you wont be penalized for. If you follow these rules then on Sunday after closing you can check in with the information booth and will be refunded your 25.00. If you have any questions in regards to this please feel free to call me. My number is posted on this application.



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I agree that the Roann Covered Bridge Lions Club and/or Festival Directors will not be liable for loss, damage, or injury to myself, my workers, and any or all helpers or to my property during the Roann Covered Bridge Festival. I release the Roann Covered Bridge Lions Club and/or Festival Directors from any and all liability arising out of said Festival. Also, I have read the attached letter and am aware of the regulations and information contained in it.

SIGNED _____

DATED _____

RETURN THIS FORM AND PAYMENTS TO:

Roann Covered Bridge Festival
PO Box 322
Roann, IN 46974